

Injuries Best Practices Checklist

Staff Member: _____

Date of Observation: _____

Note: *The term “children” is used throughout this checklist to refer to any individual between the ages of 6 weeks and 12 years of age.

	<i>Staff member never does this or does not seem aware of the practice.</i>				<i>Staff member always does this.</i>
	1	2	3	4	5
Staff member has a fully-stocked first aid kit in the classroom or program area.					
Staff member carries a first aid kit on the playground and on field trips.					
Staff member demonstrates how to stop bleeding.					
Staff member describes what to do if a child is not breathing.					
Staff member describes how and when to contact emergency responders (i.e., 911).					
Staff member completes accident report forms accurately and in a timely manner.					
Staff member communicates with families about injuries.					
Staff member remains calm during emergency situations that involve injury.					

Notes: